

AGENDA
SANTA MARGARITA WATER DISTRICT
FINANCE AND ADMINISTRATION
COMMITTEE MEETING
JANUARY 30, 2019

CALL TO ORDER: 8:30 AM, Conference Room
26111 Antonio Parkway, Rancho Santa Margarita, CA 92688

COMMITTEE CHAIR: Charles T. Gibson

COMMITTEE MEMBER: Sandra F. Jacobs

1. PUBLIC FORUM

Persons wishing to address the Committee on matters not listed on the Agenda may do so at this time. "Request To Be Heard" forms are available at the entrance to the designated meeting room. Comments are limited to three minutes, unless further time is granted by the Presiding Officer. Please submit the form to the Recording Secretary prior to the beginning of the meeting.

Those wishing to address the Committee on any item listed on the Agenda should submit a "Request To Be Heard" form to the Recording Secretary before the Presiding Officer announces that agenda item. Your name will be called to speak at that time.

2. TREASURER

2.1 Consideration and Action on the District's Quarterly Investment Report Portfolio for the Period Ending December 31, 2018 and Presentation by PFM Asset Management, LLC

Recommendation: Receive and file the District's quarterly investment report portfolio.

2.2 Consideration and Action on the District's Quarterly Financial Statements for Period Ending December 31, 2018

Recommendation: Receive and file the District's quarterly financial statements.

2.3 Consideration and Action on the General Manager's Authorization of Funds for the Quarter Ending December 31, 2018

Recommendation: Receive and file the General Manager's Authorization of Funds Report.

2.4 Consideration and Action on the District's December 2018 Business Expense Reimbursement Report and Board of Directors' Compensation

Recommendation: Approve the Business Expense Reimbursement Report and Board of Directors' Compensation.

3. INFORMATION ITEMS

- 3.1 Discussion on the District's Reserve and Fiscal Policy
- 3.2 Assistant General Manager - Finance Report
- 3.3 Finance and Administration Committee Notes – December 20, 2018

ITEMS DISTRIBUTED TO THE COMMITTEE LESS THAN 72 HOURS PRIOR TO MEETING

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Members less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 26111 Antonio Parkway, Rancho Santa Margarita, California 92688, during regular business hours. When practical, these public records will also be made available on the District's Internet Web Site, accessible at <http://www.smwd.com>.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Kelly Radvansky, Secretary to the Board of Directors, at (949) 459-6642 at least 48 hours before the meeting if possible.